



Municipal Directory 2023-24

Decatur Park District
620 E. Riverside Ave. ♦ Decatur, IL 62521 ♦ 217/422-5911
www.decatour-parks.org

Public Information

The Decatur Park District is a unit of local government founded in 1924, organized and incorporated under the laws of the State of Illinois which has the purpose of providing leisure services and facilities for the residents of Decatur.

The Park Board of Commissioners is considered the local legislative body to which is entrusted, by the law, the responsibility for planning, executing and appraising the park and recreation programs and facilities of the District. It is the duty of the Board to approve basic policy for the operation, control and planning of the future, and present activities of the District.

The following non-paid Board of Commissioners governs the Park District: Bob Brilley II, Dr. Kristin White, Chris Harrison, Stacey Young and Shelith Hansbro.

The operating budget for FY2023 - 24 is \$19,864,521. The Decatur Park District owns and operates 32 neighborhood parks, 4 community parks/nature areas (2,000 acres), 10 miles of paved trails, as well as an administrative office, Decatur Airport, Decatur Indoor Sports Center, Devon Amphitheater, Fairview Tennis Center, Hickory Point Golf Course, Overlook Adventure Park, Poage Arts & Recreation Center, Red Tail Run Golf Club by Raymond Floyd, Schaub Floral Display Center, Scovill Activity Center for Seniors, Scovill House, Scovill Zoo, and Splash Cove Aquatics Facility.

The Decatur Park District employs approximately 150 full-time employees and 500 part-time and seasonal employees.

Illinois Freedom of Information Act

In compliance with the Illinois Freedom of Information Act, the Decatur Park District provides the following information to assist citizens who ask for access to records authorized under the Act.

The request for access to public records must be made in writing. A written request does not have to be made on a standard form, though the Decatur Park District does provide a Freedom of Information Form online or at the Park District's Administration Office at 620 E. Riverside Ave., Decatur, Illinois 62521. You may submit your written request in person at the address listed below - or via mail, or email.

Please submit your request to:

Melanie Moore – FOIA Officer
Decatur Park District
620 E. Riverside Ave.
Decatur, IL 62521
Email: mmoore@decparcs.com

When submitting your written request, please be as specific as possible. The Freedom of Information Act is designed to allow you to receive and/or inspect copies of records. It is not designed to require a public body to answer questions.

When a written request for records has been submitted, the Park District must provide access to those records and/or copies of them within five (5) business days. Under certain circumstances, this time limit may be extended for five (5) more business days. Notice of this five day extension must be sent to the person requesting the records.

Please indicate if your request is for a commercial purpose. If so, the Park District must provide access to the records and/or copies of them within twenty-one (21) business days. (It is a violation of the Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose.)

Please let us know if you would like a copy of the requested records or if you would like to examine the records in person (at the address listed above). There is no fee for up to 50 pages of standard paper copies. For more than 50 copies, there is a fee of .15 cents per page. You are permitted to ask for a waiver of copying fees. To do so, please include the following statement on your written request, "I request a waiver of all fees associated with this request." You must include a specific explanation as to why your request for information merits a fee waiver.

Please include your full name, telephone number(s), mailing address, and/or e-mail address with your request.

DECATUR PARK DISTRICT REQUEST FOR PUBLIC RECORDS

Submit Request to:
Melanie Moore – FOIA Officer
Decatur Park District
620 E. Riverside Ave.
Decatur, IL 62521
Email: mmoore@decparke.com

FOR OFFICE USE ONLY	
Date Rec'd	_____
Date Due	_____

Name of Requester _____ Signature _____
Street Address _____ City/State/Zip _____
Telephone _____
E-mail (optional) _____

Description of requested record(s): *(Please be specific. Additional pages may be attached, if necessary)*

Is this request for a commercial purpose? _____ YES _____ NO
It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose. 5 ILCS 140.31(c)

Do you want to receive copies of the documents? _____ YES _____ NO

Do you want the copies certified? _____ YES _____ NO

Do you want to review the documents? _____ YES _____ NO

If you would like to receive copies of the documents, would you like paper or electronic copies?

_____ Paper _____ Electronic

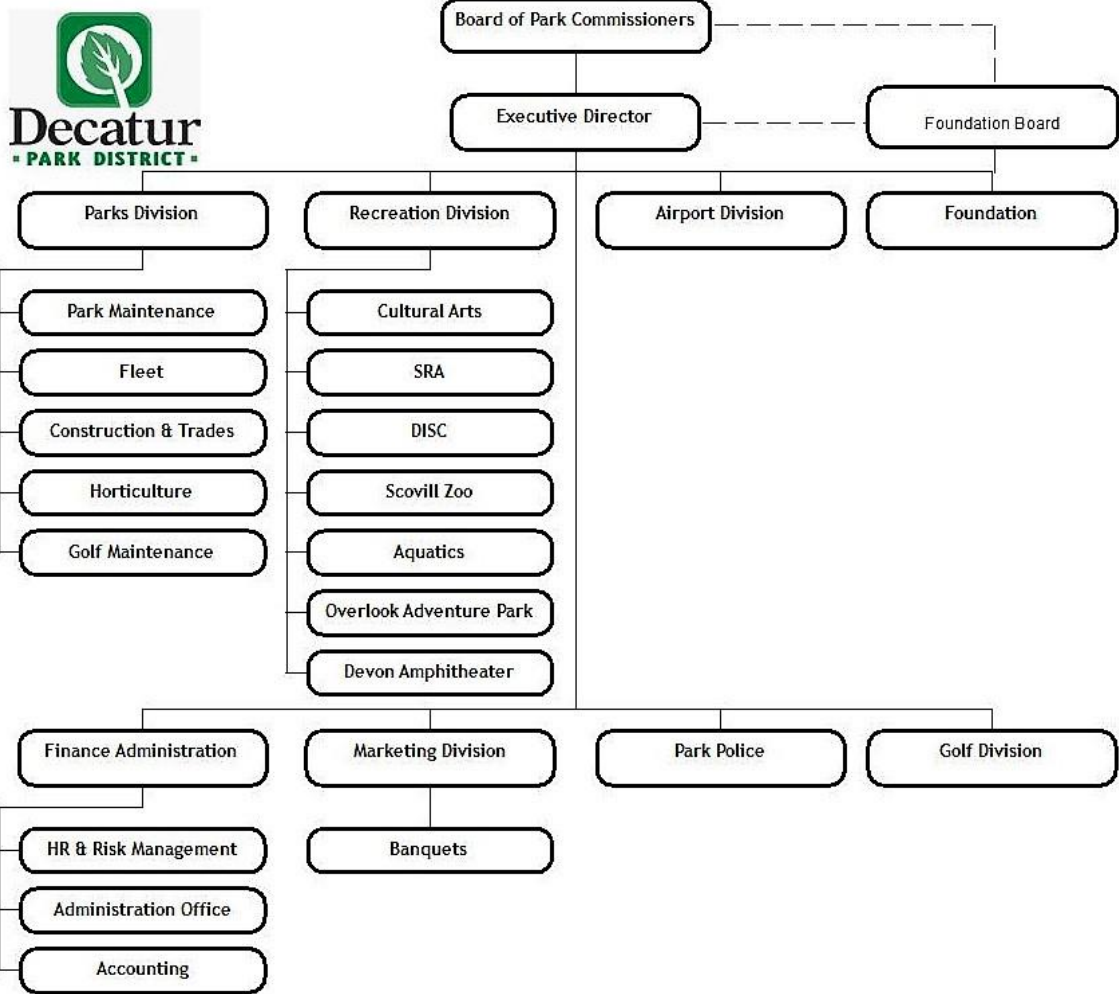
If you would like electronic copies, please indicate the format in which you would like to receive them.

(The Decatur Park District will provide documents in the format requested, if feasible)

Are you requesting a fee waiver? _____ YES _____ NO

(If you are requesting a waiver of fees for copying the documents, you must attach a statement of the purpose and whether the principal purpose is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c).)

Organizational Chart



Decatur Park District

Facilities

FACILITY NAME	ADDRESS	CITY	STATE	ZIP
Administration/Recreation Office	620 E. Riverside Ave.	Decatur	IL	62521
Decatur Airport	910 S. Airport Rd.	Decatur	IL	62521
Decatur Indoor Sports Center	1295 W. Wood	Decatur	IL	62522
Devon Amphitheater	2686 E. Cantrell St.	Decatur	IL	62521
Fairview Park Shop • Fairview Tennis Facility	575 N. McClellan Ave.	Decatur	IL	62522
Hickory Point Golf Course	727 Weaver Rd.	Forsyth	IL	62535
Mueller Park Shop	600 E. Riverside Ave.	Decatur	IL	62521
Overlook Adventure Park	2501 E. Nelson Park Rd.	Decatur	IL	62521
Poage Arts & Recreation Center	2020 N. Oakland Ave.	Decatur	IL	62521
Red Tail Run Golf Club	520 W. Grove Rd.	Decatur	IL	62521
Schaub Floral Display Center	2915 E. Lost Bridge Rd.	Decatur	IL	62521
Scovill Activity Center	3909 W. Main	Decatur	IL	62522
Scovill Zoo	71 S. Country Club Rd.	Decatur	IL	62521
Splash Cove	2521 E. Nelson Park Rd.	Decatur	IL	62521

Parks & Nature Areas

PARK	ACREAGE
Baker Woods Estates	5.4
Big Creek	114
Boiling Springs	3
Boy Scout Camp	24.5
Brush College #1	12
Cannon	2.75
Chandler	17.5
Clokey	2.8
Coates	5.5
Cresthaven	83.7
East Mound	39
East Mound Soccer Complex	19
Fairview	185.84
Fans Field	8
Faries Park	7
Fisherman's Wharf	1
Galloway	10
Garfield	6.63
Garman	60.5
Gril Scout Camp	57
Graceland	10
Grant	4.5
Greendell	8
Hess	23.45
Hickory Point Golf Course	180

PARK	ACREAGE
Izaak Walton	5.7
Ivy Hill	2
Jasper	1.5
Kiwanis	22.5
Knights of Columbus	7
Lincoln	99
Lions	2.5
Locke	7.5
Monroe	5.5
Mueller	39.11
Mueller Woods	40
Nelson	187.49
Northlake	24.4
Oak Grove	10
Park Luise	23.2
Red Tail Run Golf Club	215
Rotary Park	25
Sanders Park	14.5
Scovill Park & Zoo	80
Scovill Park West	120
Sinawik Park	15
South Shores	25
Sportsman's	28.3
Sunnyside	40
Torrence	18.91

PARK BOARD OF COMMISSIONERS

(Elected to Six-Year Terms of Office)

Bob Brilley, II
Dr. Kristin White
Chris Harrison
Shelith Hansbro
Stacey Young

President
Vice-President
Commissioner
Commissioner
Commissioner

CHIEF EXECUTIVE AND LEGAL COUNSEL

Clay Gerhard, Executive Director
Ed Flynn, Legal Counsel

PUBLIC RECORDS MAINTAINED

- Accounts Payable
- Agreements
- Annexations
- Audit Reports
- Bids Authorized and Received
- Board Minutes
- Bond Issue Ordinances & Correspondence, Bids
- Budget/Appropriation
- Certificates of Insurance
- Committee Minutes
- Contracts
- Election Reports
- Foundation Minutes
- General Correspondence Files
- General Ledger
- Gifts
- Golf Reports
- Grants
- Intergovernmental Agreements
- Invoices
- Land Descriptions
- Leases
- Operational Manuals
- Ordinances
- Payroll
- Plans & Specs for Capital Development Projects
- Program Files
- Project Files
- Police Reports
- Policy
- Property
- Property Files
- Regulatory
- Reservations for Pavilions
- Resolutions
- Tax Levy
- Vendor Files