

DISC Day Camp 2025 Handbook

DISC DAY CAMP

Field Trips
Every week your camper will experience a new and exciting field trip

Swimming
Every color group goes swimming twice a week at Splash Cove

Transportation
If your camper participates in any other Park District Camps transportation will be provided

Active
We are an active camp with a range of different activities every week with new themes!

Memories
Our campers leave every summer with memories that will last a lifetime!

JOIN NOW!

Please continue reading the parent and camper contract for more valuable and important information.

Please read thoroughly as things have been updated and changed

Welcome to the start of a fantastic summer with the Decatur Park District's Summer Day Camp. Our staff is ready for a fun and exciting summer. **Please read this packet carefully (This will include information about week one)**. Our goal is to provide a fun and safe camp experience while creating many wonderful memories for your child.

The DISC and the DISC Day Camp are not Licensed or regulated by DCFS. The DISC Day camp engages and complies with the background check and clearance procedure through the Illinois Department of Human Services CCAP currently available for license exempt CCAP providers.

Enclosed you will find detailed information about our Summer Day Camp. Our camp is for youth who have completed one year of kindergarten to 8th grade in the fall. They must be 5 to start camp and can attend when they are 14. Listed below are all of the necessary forms needed to ensure your child's safety. ***If your Child is attending camp for the months of May and June Parent Packs must be turned in by May 16th If they are attending in July and August Parent Packs will need to be turned in by June 20th no later. Registrations of campers will not be accepted without a Parent Pack beginning March 3rd, 2025. You will not be permitted to drop off your child until completed!***

- Camper Information Form
- Parent Sign Offs: Payment Policy, Discipline Policy, Photo Waiver, Sunscreen Form
- Health History Form
- Child Release Form
- Transportation Form (if registered for other Park District programs)
- Rock Wall, Bubble Ball & Nerf Gun Waivers
- Medications Policy (if needed)
- Cell Phone Policy
- Special accommodations form (if needed)

Staff

1st contact: Randy Ellis, Assistant Manager of the DISC at 217-619-8057 or email: rellis@decparcs.com
cell: 217-904-3072.

2nd contact: Emma Raleigh or Salat Al-Nurridin, Day Camp Directors at 217-429-3472 or email:
decaturindoorsportscenter@decparcs.com

3rd contact: Jaci Cecil for scheduling, create a camp, activities, and registration, 271-429-3472 or email at
decaturindoorsportscenter@decparcs.com (Available T-TH)

The Day Camp Staff are mature teachers, college and high school students. We maintain a camper to staff ratio of approximately 10:1. All of the staff have been given a background check, completed training in CPR and first aid, mandated report and sexual harassment training, and all drivers have completed a Defensive Driving course.

DAY CAMP CELL PHONE NUMBER AND EMAIL WILL BE RELEASED ON THE FIRST DAY OF CAMP.

Summer 2025 Schedule

The first day of camp is Tuesday, May 27 and the last day is tentatively set for Friday, August 8. This ending date may change to follow DPS's schedule. There will be no camp on July 4th.

Day camp hours are 6:30 a.m. to 6:00 p.m.* Camp activities occur between 8:30 a.m. and 4:00 p.m., so we ask that your child is dropped off **by 8:30 a.m. and not picked up until after 4:00 p.m.** unless previously arranged. Late fees will come into effect if you do not drop your camper(s) off by 8:30a.m. If you are transporting to extra curriculars Day Camp Directors need to be notified. If your child has an appointment, we ask that we please provide a doctors note upon arrival.

**Please note that your child does not have to be at camp this entire time, it is just the earliest drop off and latest pick-up time.*

**Day Camp questions or concerns need to be addressed to Day Camp Staff not the DISC front desk personal.*

Fees for late drop off

1-10 minutes late = \$5.00 Every minute after that = \$1.00

- **You are allowed three chances of showing up late. If your child(ren) is not at camp on time for any reason other than an appointment or dropping off at a Create-A- Camp, they will be unenrolled from camp and your spot will be given to someone else.**

Our home base is the Decatur Indoor Sports Center (DISC), 1295 W. Wood, 429-3472. Our home park is Kiwanis Park, on Redwood Avenue. Our home pool is Splash Cove, 2125 E Nelson Park Blvd, 619-8080.

Typical Daily schedule

Morning free time at the DISC begins at 6:30 a.m. until approximately 8:30 a.m. From approximately 8:30 a.m. – 4:00 p.m., the majority of time is spent at various parks including lunch time. Children will have the opportunity to participate in a variety of organized activities in smaller groups or as a camp. Each group will swim twice a week but we ask they come with their swim stuff everyday. Children will return to the DISC for afternoon free time by 4:15 p.m. to accommodate different departure schedules.

Locations will vary depending on what activities are scheduled for the week.

Schedules detailing the location of the activity and a contact number will be available one week in advance at the front desk of the DISC and color coordinated by color group.

Red Group: 5-7 years old: Swims Monday and Wednesday

Yellow Group: 8-10 years old: Swims Tuesday and Thursday

Blue Group: 11-14 years old: Swims Monday and Wednesday

A weekly schedule will be available every Wednesday afternoon outlining each day's activities. These schedules can be found at the front desk of the DISC or on our Camp Facebook page (Search "DISC Day Camp"). They are printed on paper color that corresponds to your child's group name.

Field Trips

Campers will get to experience a field trip every week. Field trips are usually taken on Fridays and the cost is included in the camp fee. Make sure to check the weekly schedule for field trip details. In some cases, morning and afternoon free time may be adjusted to accommodate for travel time. **ON FIELD TRIP DAYS CAMPERS MUST BE HERE AT 8:30A.M WITH NO EXCEPTIONS. Campers are expected to wear their provided Day Camp T-shirts on field trip days.** Campers will only receive one camp shirt for the summer. Additional shirts will be sold for \$7.00 each.

- *Due to our growing summer program, field trips may occur on other weekdays to help spread them out and to give each group enough time to enjoy the field trip. Please check the weekly schedules to see when your camper has a field trip.*
 - *YELLOW-WEDNESDAY*
 - *RED- THURSDAY*
 - *BLUE-FRIDAY*

Drop Off and Pick up Procedures

Each day your child should be dropped off at the DISC between the hours of 6:30 a.m. and 8:30 a.m. Upon arrival, you will sign your child in at the AUX gym doors and they will immediately go to the Gym unless told otherwise. ***If your campers name is not on the roster, they will not be permitted to go in. You will have to leave and wait for Annette Sutton to come in at 8:00am to confirm your registration and that you have paid.*** You must always check in at the DISC, even if joining camp later in the day. Your child can be picked up from the Auxiliary Gym unless told otherwise between the hours of 4:00 and 5:30 p.m. **Please notify Day Camp staff if someone needs to be added to your child release throughout the year.** Only those listed on the Child Release Form will be allowed to pick up your camper. You must come inside, go downstairs and sign out the child in the Auxiliary Gym unless told otherwise.

If you need to pick up or drop off your child at another time, please see the schedule for our location at that time or call the camp cell phone (phone number can be found on the weekly schedule). Informing the staff ahead of time is helpful so they can have the child prepared.

**Please do not park in the circle drive at the DISC when picking up/dropping off your child as this is an emergency lane. If this becomes an issue park police will be notified and tickets will be given out.*

Late Pick-up Policy

The Day Camp Staff will supervise children who are left beyond the scheduled time until a parent or authorized adult on the pick-up list arrives. However, late pick-ups will result in a fee. Payment of the late fee is to be at the Decatur Indoor Sports Center before your child can attend the next day of camp. If you have any questions, please call Randy Ellis, Emma Raleigh, or Salat Al-Nurridin at the DISC or the camp cell phone.

1-10 minutes late = \$5.00 Every minute after that = \$1.00

Unauthorized Departure

In the event that a camper leaves or runs away from the Day Camp program without authorization, the following steps will be taken.

1. Day Camp Staff will encourage the child to return voluntarily.
2. The Park Police will be called to locate the child because Day Camp Staff is not permitted to leave the grounds when supervising children.
3. The parent/guardian will be contacted. If they are not available the emergency contact will be called.
4. Camper may be subject to disciplinary action for reoccurring unauthorized departures.

Food

Please have your child eat breakfast prior to arriving at camp. Campers are required to bring a **labeled water bottle and cold sack lunch daily** (we do not have access to a microwave, so please do not pack food that needs to be heated up). Water coolers will be provided at the park to refill water bottles. The Day Camp Staff will provide an afternoon snack and drink. Please note our Monday-Thursday afternoon snack must be eaten at the DISC per Aramark policy, campers cannot take it with them if they are picked up early. There are concessions at the pool and some field trip locations, as well as vending machines at the DISC, so you may send your child with money if you wish. Put money in a labeled bag with the child's name and the amount. ***The Day Camp Staff is not responsible for any money or personal possessions while at camp!***

Attire

Due to the active nature of day camp, all participants are required to **wear tennis shoes** daily. Flip Flops may be packed for swim and water days. Slip-on tennis shoes, back-less tennis shoes or those with zippers rather than shoelaces do not provide adequate ankle support and participants are not encouraged to wear them to camp. Dress should be appropriate for "playtime" and outdoor activities. Please do not send your child in brand new clothes. Skirts and dresses are also discouraged. Be aware of daily weather conditions and send your child dressed appropriately. Please pack swim wear every day in case we play water games.

Sunscreen

We will try to balance indoor and outdoor activities at camp.

Day camp staff will apply sunscreen to campers when we go outside. Staff will apply spray sunscreen on bodies and observe campers putting lotion sunscreen on faces. If your child is fair skinned or burns easily, we recommend sending them with their own sunscreen, hat, etc. to help reduce the risk of burns. While we do our best with sunscreen, we cannot guarantee your child will not get red.

Personal Property/Lost & Found

Please note that the Day Camp Staff is not responsible for camper's property while at camp, so bring items such as money, electronics, gaming cards, etc., at your own risk. Day Camp does have a lost and found if your child is missing something. We recommend labeling your child's bookbag, lunch box, water bottle, etc.

Communication

If you have any concerns regarding the program and/or your child, speak to Randy Ellis. Any questions concerning fees can be directed to the DISC office.

A cell phone number will be given out in the beginning of summer if you need to contact a Day Camp Staff member or camper between the hours of 6:30 am-6:00 pm Monday – Friday. The Day Camp staff will have access to your child's emergency contact information. If at any time your contact number changes, please provide the staff with the new number where you can be reached.

Parents should not contact Day Camp staff via Facebook. Please use the following outlets to communicate concerns, schedule changes, etc.: day camp cell phone, in person to camp staff, by email to rellis@decparcs.com or by phone to Randy, Jaci, Emma, or Gracey. Also, note that the DISC front desk staff

are NOT day camp staff. They cannot always answer specific questions about camp, so again, please use the outlets listed above.

Home Concerns

Any trouble or changes your child has at home may affect behavior during camp. Please keep the staff informed of any unusual circumstances so that we can be sensitive to your child's needs. If necessary, feel free to discuss issues privately with a staff member away from your child, staff or others in the program.

Health and Safety

Medication

In the event a child must have medication, the parents need to:

1. Contact the Day Camp Directors and obtain necessary forms.
2. Put all directions in writing on the designated form. Secure supervisory approval 24 hours prior to dispensing medications.
3. A change in medication or the administration of medication requires notification to one of the Day Camp Directors. An additional waiver may be required.
4. Place medication in individual packets marked camper's name, time, medication name, and proper dosage. Give the medication to counselor upon arrival. Medication will be stored in locking medicine case and administered when needed.
5. Only send enough medicine for the day.

Illnesses

If your child is ill or has a fever, your child cannot attend Day Camp. If your child becomes ill while at camp you will be notified and asked to pick your child up. If a parent/guardian is unavailable, your emergency contact will be called. Staff will determine if a child can remain at camp using the following guidelines:

- **Temperature of 100.4° degrees:** A child who is ill or has a persistent illness may not be at camp with a fever even if controlled by medicine.
- **Vomiting:** A child who vomits will be sent home immediately.
- **Strep Throat:** If a physician diagnoses strep throat, a child needs to be on an antibiotic for 24 hours before admittance to camp is allowed.
- **Diarrhea:** A child who experiences diarrhea more than twice in a day will be sent home.
- **Chicken Pox:** A child must remain home until **all** blisters have dried and formed scabs. This usually is 7-10 days after the pox begins.
- **Ring Worm:** A child may return to camp after 24-hours of beginning treatment.
- **Pink Eye:** A child with symptoms of pink eye or conjunctivitis will be sent home. If a physician diagnoses pink eye, the child will need to have 3 doses of drops before returning to camp.
- **Head Lice:** A child must remain at home until the first treatment is completed with no further active lice or nits seen.
- **COVID-19 Symptoms:** A child who exhibits symptoms of COVID-19 should wait to enter the premises until they have had no fever for at least 72 hours. If your child test positive or has been exposed to COVID-19 and is not fully vaccinated they must wait 5 days from the positive result or 5 days since the exposure.

Please make sure to have a plan in place for when your child gets sick while at camp. This is for the well-being and comfort of your child as well as the other children.

Your child must be fever free for 24 hours before returning to camp. A doctor's note will be required for re-admittance after the following illnesses: Strep Throat, Ring Worm, Pink Eye, and COVID-19.

In the case of a contagious disease, please notify the Day Camp staff immediately. All parents/guardians will be notified as soon as possible. Your cooperation is appreciated.

Firearms are prohibited at the DISC and any Park District Facilities. Please make sure you see all the prohibited firearm sign at the doors of the facilities. If found with a Firearm Park Police and DPD will be notified.

Potty Training

We do ask all campers be potty trained in order to come to camp. If your camper has continual issues with accidents, we may ask for you to discontinue coming to camp until the issue is resolved.

- *Red Group Parent: we do ask that you please consider sending your child with an extra set of clothes in case of an accident.*

Medical Emergencies

If your child is injured during camp requiring more than basic first aid, 911 will be called first, if necessary, then a parent/guardian will be called. If they are not available the emergency contact will be called.

Program Plan Changes

In the event that a change must be made to the weekly schedule, Day Camp staff will notify parents as soon as possible. If time allows, a note will be sent home with parents, or you can find all changes posted on our Facebook page. In the case of inclement weather, the campers will not be outdoors and will remain at the DISC.

Equal Access

No eligible participant shall, on the basis of race, sex, creed, national origin, or disability be denied equal access to programs, activities, services or benefits or be limited in the exercise of any right, privilege, advantage or opportunity.

Upon registration or entry into the program, the parent/guardian will be required to inform Day Camp staff of any special accommodations needed.

Childcare Statement

Below are the instructions for obtaining your childcare statement online. This can be done at the end of the summer.

- Log on to www.decalur-parks.org
- Go to: "Register Online"
- Enter your user id and password
- Pull down under "My Account" then "Childcare Statement"

- Enter year needed
- Submit
- Print PDF document
- If you are unsure of your username/password, please call the DISC at 429-3472 and the front desk can email you your log in information. Please do not create a new account unless they advise you to.

If you have any problems, contact Randy, Jaci, Emma, or Salat for help.

Behavior and Discipline

Here at DISC Day Camp, it is our mission to promote positive and healthy relationships between campers and staff. We strive to provide the best opportunity for each camper and ensure that campers are receiving fair and equal punishment to their actions. We believe that they all deserve respect and the chance to reflect over their actions. We ask that all campers treat staff and other campers with respect and dignity.

1. They treat all properties with respect.
2. They are respectful to themselves.
3. They treat others with kindness.
4. They maintain a positive attitude towards others.

This summer your camper will go through a series of steps before a written action takes place. There will be a three write up policy this year. After the second write up the camper will be suspended for two days before returning to camp. After a child has received three write ups they will not be allowed to return to camp until Summer of 2026.

- Two verbal warnings will be given.
- Timeout (Age = Minutes)/Phone call home.
- Sit out from a fun activity
- Write up.

***Automatic expulsion for fighting, sexual harassment, and aggressive behaviors towards staff/campers.**

Discipline Violations

- 1. Disruptive Behavior/Horseplay** – abrupt actions negatively affecting other campers’ experience.
- 2. Physical Confrontation or Violence with Staff or Camper** - causing or attempting to cause physical injury to any staff or campers will result in an automatic write-up.
- 3. Theft** - taking or using public or private property without permission or authorization.
- 4. Use or Possession of Alcohol, Tobacco, Illegal Drugs, or Weapons** - use or possession of alcohol, tobacco, illegal drugs, or an object intended to be used in a menacing manner for the purpose of intimidating or injuring others during any Day Camp activity/field trip.
- 5. Vandalism** - showing disrespect for the property of others, games, equipment, the parks, playgrounds, etc.
- 6. Verbal Abuse/Profanity/Obscenity to Anyone** - profane or obscene language/gestures, possession of magazines/literature or wearing articles of clothing that suggest an overt sexual nature.
- 7. Willful Defiance of Authority** - failure of a camper to STOP doing/saying something that a staff member has directed them to stop doing.
- 8. Bus/Van Misconduct** - includes but is not limited to any of the behaviors as listed above, repeated willful disobedience of the bus driver’s or other supervisor’s directions, or any behavior that threatens the safe operation of the bus/van and its occupants.

Any of the above violations may result in a written warning, suspension, or expulsion depending on the severity of the infraction.

If your child is sent home for misbehaving, you will not be refunded for the days that your child is out of camp.

Payment Information

Weekly Rates:

Residents: \$165 1st child, \$148.50 for each additional child

Non-Residents: \$175 1st child, \$157.50 for each additional child.

Daily Weekly Rates:

Residents: \$45 1st child, \$40.50 for each additional child

Non-Residents: \$50 1st child, \$45.00 for each additional child.

We are a DCFS license exempt facility due to our only providing care when schools are not in session.

- Registration and payment must be made by noon Friday for the following week. YOUR CHILD MAY NOT ATTEND CAMP IF YOU HAVE NOT PAID, or you will be subject to suspension. Registration after that deadline will result in a \$10 late fee per child.
- DISC Day Camp does accept CCRS payments for those who have been pre-approved. Contact the local CCRS office for inquiries on applying, or add the DISC as a provider. DISC Day Camp complies with the background check and clearance procedure through IDHS CCAP and is not licensed by DCFS. As so, any staff member who does not receive clearance from IDHS is unable to continue their employment.
- If your child must miss a day because of illness, we ask that you call the camp phone the evening prior or the morning of camp to notify staff. Sick days may be switched to another day **if** Randy, Jaci, or Emma is properly notified.

Please note pages 1-11 are yours to keep. It is the day camp handbook. Please only turn in page 12 -19. For any additional child please fill out pages 13-19 and return together!

Camper Information

1st Child: First & Last Name: _____ Preferred Name: _____

D.O.B.: _____ Age: _____ Gender: M F Grade entering Fall 2024: _____

T-Shirt Size (circle one): YS YM YL YXL AS AM AL

2nd Child: First & Last Name: _____ Preferred Name: _____

D.O.B.: _____ Age: _____ Gender: M F Grade entering Fall 2024: _____

T-Shirt Size (circle one): YS YM YL YXL AS AM AL

3rd Child: First & Last Name: _____ Preferred Name: _____

D.O.B.: _____ Age: _____ Gender: M F Grade entering Fall 2024: _____

T-Shirt Size (circle one): YS YM YL YXL AS AM AL

Guardian #1 First & Last Name: _____

Relation (circle one): Mother Father Grandparent Other: _____

Cell Phone: _____ Work Phone: _____

Email Address: _____

Primary Address: _____ City: _____ Zip: _____

Guardian #2 First & Last Name: _____

Relation (circle one): Mother Father Grandparent Other: _____

Cell Phone: _____ Work Phone: _____

Email Address: _____

Secondary Address: _____ City: _____ Zip: _____

Emergency Contacts - Please list contacts in order you would like us to call, including yourself if applicable.

Emergency Contact #1: _____ Preferred #: _____

Emergency Contact #2: _____ Preferred #: _____

Emergency Contact #3: _____ Preferred #: _____

Preferred Hospital (circle one): DMH St. Mary's

Parent Sign Offs

Child's First & Last Name (printed): _____

As the parent or guardian of this camper, my initials below indicate that I acknowledge the following statements:

Policies & Payment

_____ I have read the Day Camp Parent Packet and Discipline Policy. I understand that this policy is designed to ensure the safety and well-being of each camper. I further understand that any violation of this policy will result in consequences outlined in the Parent Pack and Discipline Policy, including possible suspension or expulsion from the Day Camp program.

_____ I have explained the Day Camp Discipline Policy to my camper and educated the expectations of them while they are at camp.

_____ I have read and understand the payment and refund policy.

Photo Waiver

_____ I understand that my child(ren) may be photographed while participating in a Decatur Park District Program. I give permission for photos of my child(ren) to be used to promote the Park District.

Bug Spray

_____ I allow the day camp staff to apply bug spray on my child if and when needed.

Sunscreen

The Summer Day Camp participants are often outside and in the sun. Therefore, sunscreen is very important and should be applied frequently to prevent sunburn. You may send your child with their own sunscreen with their name clearly printed on the bottle. The staff will also provide sunscreen that your child can use. The staff will be available to apply the sunscreen on your camper if you wish. Please check yes if you would like the staff to apply sunscreen on your child when outside in the sun for extended periods of time. Please check no if you do not want the staff to apply sunscreen on your child.

- Yes, please apply sunscreen on my child.
- No, please do not apply sunscreen on my child.

Parent/Guardian's Name (printed): _____

Parent/Guardian's signature: _____ Date: _____

Health History Form

Child's First & Last Name (printed): _____

Allergies (including medication, food, etc.): **Complete medication policy for Epi-pens*

Dietary Restrictions:

General Questions:

| Does your child: | <u>Yes</u> | <u>No</u> |
|---|------------|---|
| 1. Have frequent headaches? | _____ | _____ |
| 2. Wear glasses, contacts, or protective eyewear? | _____ | _____ |
| 3. Ever pass out from exercise? | _____ | _____ |
| 4. Have an orthodontic appliance at camp? | _____ | _____ |
| 5. Have diabetes? | _____ | _____ |
| 6. Have asthma? | _____ | _____ <i>*Complete medication policy for inhalers</i> |

My child is up to date on his/her immunizations and tetanus shots? YES _____ NO _____

Use this space to provide any additional information about the participant's behavior physical, emotional, or mental health which the camp should be aware.

If your child has any restrictions or limitations to activity please explain below.

If your child needs to take medication at camp or requires an inhaler or Epi pen, please complete the Medication Dispensing form.

If your Child(ren) needs immediate medical attention and needs to be taken to your preferred hospital please sign the following line for consent:

Parent Signature: _____ *Date:* _____

Parent/Guardian Authorization: This health history is correct and complete as far as I know, and the person described above has permission to engage in all camp activities, except as noted.

Parent/Guardian Signature: _____ Date: _____

**Decatur Park District
Medication Policy**

Medications, either non-prescriptive or prescriptive, may be administered at the park district, but there are limitations that we place on procedures and practices.

Parents must properly fill out and sign the Medication Dispensing Information form and the Permission to Dispense Medication Waiver and Release of All Claims form.

Participants may NOT carry any medication with them, nor may it be kept in their backpacks or lunch boxes.

Medications (non-prescriptive or prescriptive) must be sent to the DISC for safekeeping.

We Require:

1. The medicine must come in a clearly labeled Ziploc baggie, with each baggie containing an individual dose. The label must contain the participant's name, the name of the medication, the dose in the baggie, the time the medication should be taken, and any other instructions for the taking the medication.
2. The parent or guardian must complete the Medication Dispensing Information listing the time of day the participant should take each dose. If the time of the day is "as needed", we usually will contact the parent by phone before administering an "as needed" medication.
3. A note from a physician must accompany each medication.

If any of this information is missing, we will need to call parents prior to letting the participant take the medicine.

The Park District does not have a nurse to either administer or remind participants to take medicine. It is the responsibility of the parents to:

- a. Train their children to proper procedures for taking the medicine
- b. Instruct their children concerning the time of the day that they should take their medicine.

It is important that parents work with their physician and with the Park District to see that their children are properly medicated when needed. When the Park District has concerns about medication, a doctor's note will be required in addition to the usual notes from parents.

Medications will not be kept by the Park District between program break. At the end of each program, all medicines that have not been picked up by parents are destroyed.

If you have any questions or concerns, please contact the Park District as 422-5911.

Please keep this page for your records.

**WAIVER & RELEASE OF ALL CLAIMS
FOR USE OF INHALER OR AUTO-INJECTOR**

Please read this form carefully and be aware that pursuant to the Illinois Asthma Inhalers at Recreational Camps Act, 410 ILCS 607/1 et seq., you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain in connection with the possession, self-administration, or use of medication, including, but not limited to the use of an epinephrine auto-injector or inhaler at the camp or at any camp-sponsored activity, event, or program; except for claims arising out of the willful and wanton conduct of the Decatur Park District.

As parent/guardian of the below identified participant, I verify and attest that my child/ward has the knowledge and skills to safely possess, self-administer, and use an epinephrine auto-injector or inhaler in a camp setting. I also recognize and acknowledge that there are certain risks of physical injury to participants' possession, self-administration, or use of medication, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said possession, self-administration, or use of medication. Such risks include, but are not limited to, failing to properly administer the medication, failing to observe side effects, failing to assess and/or recognize an adverse reaction, failing to assess and/or recognize a medical emergency, and failing to recognize the need to summon emergency medical services.

I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of or arising out of the possession, self-administration, or use of medication against the Decatur Park District, including its officials, agents, volunteers and employees; except for claims arising out of the willful and wanton conduct of the Decatur Park District.

I further agree to protect, indemnify, save, defend and hold harmless the Decatur Park District from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs and expenses (including reasonable attorney fees) for which the Decatur Park District may become obligated by reason of the possession, self-administration, or use of medication; except to the extent caused by the willful and wanton conduct of the Decatur Park District.

I have read and fully understand the above waiver and release of all claims and indemnification.

Camper Name: _____

Signature of Parent or Guardian: _____

Date: _____

**PARTICIPATION WILL BE DENIED
If the signature of parent/guardian and date are not on this waiver.**

Medication Dispensing Information – DISC Day Camp

This form must be completed for each program session or when medication changes.

BACKGROUND INFORMATION

Participant's Name: _____ Age: _____

Address: _____

Mother's Name: _____ Father's Name: _____

Mother's Phone: _____ Father's Phone: _____

Emergency Contacts:

1. Name: _____ Phone: _____

2. Name: _____ Phone: _____

3. Name: _____ Phone: _____

Doctor's Name: _____ Phone: _____

MEDICATION INFORMATION

1. Name: _____ Dose: _____ Time: _____

Dispensing & Storage Instructions: _____

Possible Side Effects: _____

2. Name: _____ Dose: _____ Time: _____

Dispensing & Storage Instructions: _____

Possible Side Effects: _____

3. Name: _____ Dose: _____ Time: _____

Dispensing & Storage Instructions: _____

Possible Side Effects: _____

I understand that it is my responsibility to follow the guidelines laid out in the Medications Policy. In all cases, medication dispensing can only be changed or modified by completely another Medication Dispensing Information form. I hereby acknowledge that the above information provided for the dispensing of medication of my child is accurate. I also understand that it is my responsibility to inform the agency of any changes in the dispensing medication form.

Signature of Parent or Guardian

Date

Special Accommodations Form

This is a new form being added to our camper information. We want to know how we can best serve your campers and their needs. Down below please provide us with the information.

This form only needs to be filled out if it applies to your camper.

Does your camper have an IEP, 504, or behavior management plan?

Yes _____ No _____

If yes does your child have a one on one at school? _____

If your child does not receive a one-one one at school please list any tips or strategies used at home or in the school setting that would help your child be successful at camp.

Use this space to provide any additional information about the participant's behavior physical, emotional, or mental health which the camp should be aware.

If you have any suggestions on ways that we can support your campers in a time of need please provide us with that information below. We want to help and support them in any way possible to help deescalate any situations or to provide them with that opportunity for a mental break.

Child Release Form

Child's First & Last Name (printed): _____

Only people listed below, after showing their photo ID, will be allowed to pick up your child. Please list all pick up persons, including guardian #1 and guardian #2.

| Name | Phone | Relationship |
|----------|-------|--------------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |
| 3. _____ | _____ | _____ |
| 4. _____ | _____ | _____ |
| 5. _____ | _____ | _____ |

Transportation Form

This form must be filled out if the Day Camp Staff will be transporting your child to other Decatur Park District Programs that you are registered for. An example would be: Intermediate Swim Lessons, Splash Cove, 6/3 – 6/28, 9:45 – 10:20, Mondays & Wednesdays. WE WILL ONLY TRANSPORT TO ACTIVITIES BETWEEN THE HOURS OF 8:00am – 4:30pm.

Program Name: _____ Location: _____

Dates: _____ - _____ Time: _____ - _____ Day(s) of the week: _____

Program Name: _____ Location: _____

Dates: _____ - _____ Time: _____ - _____ Day(s) of the week: _____

Program Name: _____ Location: _____

Dates: _____ - _____ Time: _____ - _____ Day(s) of the week: _____

Phone Policy

Here at Day Camp, we will be having a zero-phone policy outside of electronic times. Electronic times are 6:30am.-8:30am and 5:00pm. until pickup. If phones become an issue outside of scheduled times, we will collect them in the morning and give them back in the afternoon. If there is an emergency, we have day camp phones for each group that they are more than welcome to be used to call home or if you need to reach out. There are absolutely no TikTok's to be made while at camp this summer. Last summer we started to notice that phones were causing issues inside of camp with drama and bullying. We want to prevent this from happening as much as possible because camp is supposed to be a fun and safe environment for everyone. We ask that you please read and go over the new phone policy with campers and that you both sign the lines provided below.

Campers Signature: _____

Parents Signature: _____

Date: _____

Behavior Policy Sign Off

I _____ Have read the behavior policy to my camper and they understand the expectations and consequences when it comes to our discipline policy.

Date: _____

Parent Signature _____

Child's Name: _____

Please return pages 12-20, Please check with the front desk to see if you have up to date waivers for the following. Rock Wall, Bubble Ball & Nerf Gun waivers. If you do not have waivers, please be sure to sign the Rock Wall, Bubble Ball, & Nerf Gun waivers located at the front desk at the DISC.