

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS OF DECATUR PARK
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT
DECATUR PARK DISTRICT ADMINISTRATION OFFICE
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS
AT 12:00 NOON ON THE 18th DAY OF SEPTEMBER, 2024**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 18th of September, 2024 at the hour of 12:00 p.m. at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Dr. Kristin White, President
Chris Harrison, Vice President
Shelith Hansbro, Commissioner via phone
Stacey Young, Commissioner
Bob Brilley, II, Commissioner

A quorum of the members of the Board of Park Commissioners being present, President Dr. White called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

NO. 16357 A motion to approve items 1-2 on the Consent Agenda was made by Commissioner Young and seconded by Commissioner Brilley. Upon call of the roll, all voted aye.

1. Minutes and Executive Session Minutes of the Previous Meeting
2. Bills for Approval

NO. 16358 Staff recommended the approval of a bid from Entler Excavating, Decatur, IL in the amount of \$428,621.28 to complete the site work at Garfield Park constructing a new parking lot, sidewalks connecting the parking lot to the pavilion, pour new concrete in the pavilion and install the electrical and lighting. A motion was made by Commissioner Young and seconded by Commissioner Harrison to approve the bid from Entler Excavating, Decatur, IL in the amount of \$428,621.28. Upon call of the roll, all voted aye.

NO. 16359 Staff recommended the approval of a retainer agreement with Hanson Professional Services Inc. to update the Decatur Airport Master Plan. Hanson Professional Service is the Airports retained engineering firm on record for the next four years and was the only firm to submit for the project. This project will be 95% funded by the FAA. The last Master Plan update was in 2012. Robert Waller, Vice President of Hanson Professional Services attended the meeting to answer any questions the Board might have. After a short discussion a motion was made by Commissioner Young and seconded by Commissioner Harrison to approve the retainer agreement with Hanson Professional Services Inc. to update the Decatur Airport Master Plan. Upon call of the roll, all voted aye.

AIRPORT Air Evac will host an open house on October 5th to celebrate the one-year anniversary at the Decatur Airport. The open house will be open to the public from 12:00 p.m. to 3:00 p.m.

Field trip season continues at the airport. Students from the Macon Piatt Special Education group came on Friday, September 6th to experience the terminal building, firehouse and maintenance shop.

DIRECTOR OF OPERATIONS The Scovill Zoo Puma Exhibit netting and concrete retaining wall are complete. The dirt previously excavated from the Devon project has been brought over to achieve the proper grade inside the exhibit and around the holding building. Thank you to Park District crews for this coordination and effort saving the Decatur Park District approximately \$10,000 dollars.

Fairview Park Destination Playground Challenge Course has been installed. The concrete contractors are starting tomorrow. Park crews continue constructing the Vista Twister.

The DISC golf area floor preparation is now complete and the new floor work is set to start by the end of this month. The estimated completion date is October 11th.

South Shores Park pickleball court has now been resurfaced.

Nelson Park Pier 36 electrical upgrade bids are due in on Thursday, September 19th.

CFO New Busey credit cards have been received and issued to staff. Thank you to Laura for spearheading this transition.

Staff have completed the final billings for the Devon Concession, Scovill Trails and Route 36 Bike path grants.

Kristin summarized the Local Government Efficiency Act for the Board. As a reminder there will need to be 3 meetings held with the Efficiency Committee prior to December 10, 2024 to remain compliant.

RECREATION The Devon Amphitheater season is beginning to wrap up. This Thursday, September 19th 3 Decades of Hip Hop will perform and currently has sold 1,200 tickets. Friday is the Traveling Salvation – Tribute to Neil Diamond show, Saturday, Vixen and Sunday, Larry Hernandez.

Special Recreation Supervisor, Ken Frye has been doing a good job in his new role. September is filled with numerous activities for participants to attend. A Millikin volleyball game, movie pizza day and a family wiener roast day.

Seniors have kept busy with the Senior luncheon and several trips during the month of September.

The Cultural Arts team continues to have big enrollment numbers. As of September 10th 420 classes are registered for.

Tickets go on sale for Boo at the Zoo September 24th .

MARKETING All ten treat stations have been sold for Boo at the Zoo.

Marketing continues to work on Trees on the Tees sponsors. At this time there are only 4 non-profit trees left to sell.

FOUNDATION Currently Zoorific has sold 125 tickets and \$30,000 in sponsorships. Thank you to the Director of Parks, Russ Bodine for his vendor contacts. This is a great opportunity to make connections. The Foundation has collected some great auction items. One in particular being a private train car at the Polar Express event. Zoorific will start at 5:00 p.m. and end at 9:00 p.m. Tickets are \$100 per person including dinner and drinks.

The Foundation submitted the Best of the Best acknowledgment for the Decatur Park District Cultural Arts Program who will be recognized during the Awards Gala. Thank you to the Arts department for everything they do.

Thank you to Interim Chief, Erin St. Pierre and officers on their extensive investigation of the 911 monument vandalism. They always do an amazing job!

Thank you to the Marketing team and Park Crews. They have been awesome helping with the Zoorific preparation.

EXECUTIVE DIRECTOR Thank you to Aly for submitting the IAPD Best of the Best to acknowledge the Arts department. The Decatur Park District Arts program was named one of the “Best of the Best” for Arts in the Park in Illinois. Out of 357 Park Districts in the State, only four were recognized as having this tremendous distinction. Congratulations to the Arts team!

Three grants have now been finalized and staff are currently applying for a \$200,000 Camel holding building grant.

COMMISSIONER COMMENTS

Commissioner Brilley Thank you everybody. Great job!

At approximately 12:53 p.m., Commissioner Harrison made and Commissioner Brilley seconded a motion to move into executive session. Upon call of the roll, all voted aye.

Commissioner Hansbro via phone exited the open session at 12:53 p.m. prior to the executive session.

A motion to adjourn executive session return to open session was made by Commissioner Harrison and seconded by Commissioner Young and unanimously approved.

A motion to adjourn the open session was made by Commissioner Young and seconded by Commissioner Harrison and unanimously approved.

Melanie Moore
Secretary, Board of Park Commissioners

Dr. Kristin White
President, Board of Park Commissioners