

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS OF DECATUR PARK
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT
DECATUR PARK DISTRICT ADMINISTRATION OFFICE
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS
AT 12:00 NOON ON THE 5TH DAY OF NOVEMBER, 2025**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 5th of November, 2025 at the hour of 12:00 Noon at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Dr. Kristin White, President
Chris Harrison, Vice President
Shelith Hansbro, Commissioner
Stacey Young, Commissioner
Bob Brilley, Commissioner

A quorum of the members of the Board of Park Commissioners being present, President Dr. Kristin White called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

NO. 16430 A motion to approve items 1-7 on the Consent Agenda was made by Commissioner Brilley and seconded by Commissioner Hansbro. Upon call of the roll, all voted aye.

1. Minutes and Executive Minutes of the Previous Meeting
2. Approval of Ordinance No. 2025-27 Annexing Territory to Decatur Park District
3. Approval of Ordinance No. 2025-28 Annexing Territory to Decatur Park District
4. Approval of Ordinance No. 2025-29 Annexing Territory to Decatur Park District
5. Designation of delegate Clay Gerhard to attend the IAPD Annual Business Meeting at the IAPD/IPRA State Conference on January 31, 2026.
6. Approval of Fifth Addendum to Lease with Cornbelt Signs, LLC (New Era Signs).
7. Bills for Approval

NO. 16431 Staff recommended approval of a lease agreement with Jeff and Tara Ulis for parcel #09-13-31-100-012 to continue to use a portion of Decatur Park District property located at the former Boy Scout camp where the previous owners constructed a golf cart path from the home down to the lakefront where their dock is located. For liability reasons an agreement needed to be put in place. A motion was made by Commissioner Hansbro and seconded by Commissioner Harrison to approve a lease agreement with Jeff and Tara Ulis for parcel #09-13-31-100-012 to continue to use a portion of Decatur Park District property. Upon call of the roll, all voted aye.

NO. 16432 Staff recommended approval to auction surplus vehicles, equipment, furniture and other miscellaneous items through Big Iron Auctions. Upon approval the auction will be hosted online by Big Iron Auctions with viewing beginning November 5, 2025 and closing on December 10, 2025. The auction has been advertised in the Herald & Review and social media. A motion was made by Commissioner Harrison and seconded by Commissioner Young to auction surplus vehicles, equipment, furniture and other miscellaneous items through Big Iron Auctions. Upon call of the roll, all voted aye.

NO. 16433 Staff recommended approval of the concurrence with the Division of Aeronautics for the Reconstruction of Runway 12/30 Lighting for the amount of \$2,176,329.25 to William Charles Construction Co, LLC (d/b/a) William Charles Electric from Rockford, IL. This is a FAA project that was on the State of Illinois June 13, 2025 letting. A motion was made by Commissioner Young and seconded by Commissioner Hansbro to approve the concurrence with the Division of Aeronautics for the Reconstruction of Runway 12/30 Lighting for the amount of \$2,176,329.25 to William Charles Construction Co, LLC (d/b/a) William Charles Electric from Rockford, IL. Upon call of the roll, all voted aye.

NO. 16434 Staff recommended approval of the concurrence with the Division of Aeronautics for the Reconstruction of the North Aircraft T-Hangar Access Pavements for the amount of \$762,569.32 to William Charles Construction Co, LLC (d/b/a) William Charles Electric from Rockford, IL. This is a state/local project that was on the State of Illinois June 13, 2025 letting. A motion was made by Commissioner Young and seconded by Commissioner Harrison to approve the concurrence with the Division of Aeronautics for the Reconstruction of the North Aircraft T-Hangar Access Pavements for the amount of \$762,569.32. Upon call of roll, all voted aye.

NO. 16435 Staff recommended approval of the concurrence with the Division of Aeronautics for the Rehabilitate Runway 12/30 Pavement for the amount of \$4,008,648.97 to Illinois Valley Paving and division of UCM, Inc. This is a FAA project that was on the State of Illinois June 13, 2025 letting. A motion was made by Commissioner Young and seconded by Commissioner Hansbro to approve the concurrence with the Division of Aeronautics for the Rehabilitate Runway 12/30 Pavement for the amount of \$4,008,648.97 to Illinois Valley Paving and division of UCM, Inc. Upon call of the roll, all voted aye.

NO. 16436 Staff recommended approval of an addendum to the Clow Controls lease. There will be a 2% increase to the base rent and a 2% increase for the taxes on the lease space. This lease will be for the period beginning October 1, 2025 and ending September 30, 2026. A motion was made by Commissioner Harrison and seconded by Commissioner Hansbro to approve the addendum to the Clow Controls lease. Upon call of the roll, all voted aye.

CFO The audit is currently being finalized.

Staff are preparing for Trees on the Tees ticket sales beginning at 10:00 a.m. Thursday, November 6th.

RECREATION The DISC 25th Anniversary was a huge success. Over 500 hundred customers came through to experience free special activities, events and giveaways.

Boo at the Zoo had a great turnout this season. Despite low attendance the day of inclement weather, the event still saw a total of 13,518 people.

Trees on the Tees preparation has begun and tickets go on sale November 6th.

Devon announcements will begin next week. Staff continue to work on the schedule for season 2026.

DIRECTOR OF OPERATIONS Fairview Park is complete. The basketball court has been poured and the new court will be coated with green and blue surfaces next spring.

The Garfield Park pavilion has now been completed as well as the walking path. The interactive ball wall is scheduled for delivery hopefully in the next few weeks.

Staff are discussing final details for the new Scovill Park West Senior Center. The current timeline for bidding the project is targeted for late December 2025.

Crews continue to winterize all Decatur Park District parks and seasonal facilities. Final winterization is estimated to be done by the end of this week.

MARKETING Digital and Social Media ads are running for Trees on the Tees. Sponsorships are going well for Trees on the Tees. The new VIP Heat Wave Cruiser for 2-4 passengers has been advertised and went on sale today along with VIP Carts.

FOUNDATION Save the Date Foundation party invites for December 14th have been handed out to all Park Board Commissioners. The back of the invites contain information in regards to the new Foundation Endowment. As a reminder, guests are encouraged to bring their family. All attendees will receive complimentary Trees on the Tees tickets for that evening.

EXECUTIVE DIRECTOR Expressed appreciation for Russ and his team for their work hanging Christmas lights out at Hickory Point golf course as staff prepare for Trees on the Tees. This event brings Christmas cheer throughout the community.

Clay acknowledged and thanked Fleet Superintendent, Tim Allen for his effort in resolving a situation with the districts newest garbage truck that could have been a repair of over \$20,000. Tim's diligent effort to fight that the issues should have been under warranty resulted in a bill of only \$111.04. Tim is always an advocate for the safe operation and good care of the Decatur Park District fleet equipment and deserves recognition for it.

COMMISSIONER COMMENTS

Commissioner Brilley is happy with what is going on throughout the district. Thank you to all Decatur Park District staff. All are doing a great job!

Commissioner Young thanked Melanie for including the impact amounts on the Annexations for the district. It is very helpful and appreciated.

Commissioner Harrison Kuddos to Tim Allen for his work. It does not go unnoticed and is very much appreciated.

President Dr. White Thank you staff and good luck tomorrow for the first day of Trees on the Trees ticket sales.

There is a need for executive session.

At approximately 12:28 p.m., Commissioner Harrison made and Commissioner Hansbro seconded a motion to move into executive session. Upon call of the roll, all voted aye.

A motion to adjourn executive session return to open session was made by Commissioner Young and seconded by Commissioner Harrison and unanimously approved.

After the meeting returned to open session, there was a motion to increase Executive Gerhard's base salary by five percent (5%) commencing January 1, 2026, by Commissioner Young and seconded by Commissioner Harrison and unanimously approved.

A motion to adjourn the open session was made by Commissioner Harrison and seconded by Commissioner Young and unanimously approved.

Melanie Moore
Secretary, Board of Park Commissioners

Dr. Kristin White
President, Board of Park Commissioners